

MINUTES

SUSQUEHANNA TOWNSHIP BOARD OF COMMISSIONERS

WORKSHOP MEETING APRIL 27, 2017

President LYNCH called to order the Workshop Meeting of the Susquehanna Township Board of Commissioners on Thursday, April 27, 2017 at 6:50 P.M. at the Municipal Building, 1900 Linglestown Road, Harrisburg, PA. All Commissioners were present except Commissioner SCHUBERT and Commissioner FLEMING.

President LYNCH stated an Executive Session Meeting was held at 6:00 P.M. to discuss matters permitted by law regarding litigation, personnel and real estate.

ROLL CALL: COMMISSIONERS

Jody Rebarchak
Michael Schubert – Excused
Mona Johnson
Frank Lynch
Tom Pyne
Sean Sanderson
Fred Engle
Justin Fleming – Excused
Steven Napper

TOWNSHIP PERSONNEL:

David W. Kratzer, Jr. – Township Manager
Bruce D. Foreman, P.C. – Solicitor
Robert Martin – Public Safety Director
George Drees – Fire Marshal
Betsy Logan – Community & Economic Development Director
Jonniene Urban – Administrative Assistant

OTHERS IN ATTENDANCE: Gary Rothrock, Greg Rogalski and Kim Sourbeer.

PLEDGE OF ALLEGIANCE:

Pledge of Allegiance was led by Vice President JOHNSON followed by a moment of silence.

PUBLIC COMMENT:

Greg Rogalski, Assistant Fire Chief of Rescue Fire Company #37 reviewed in detail with the Board the following three (3) Change Orders for the Public Safety Building Expansion Project:

1) Shannon A. Smith, Inc.	Change Order #3	\$ 59.18
2) Shannon A. Smith, Inc.	Change Order #5	\$1,104.73
3) SSM Industries, Inc.	Change Order #7002-7012	<u>\$5,758.00</u>
	Total	\$6,921.91

Commissioner ENGLE moved to approve the three (3) Change Orders for the Public Safety Building Expansion Project in the amount of \$6,921.91; Seconded by Commissioner SANDERSON and unanimously approved.

Police Department

De-Certify Existing Civil Service List – Patrol Officer

Commissioner ENGLE moved to de-certify the existing Civil Service List for Patrol Officer; Seconded by Vice President JOHNSON and unanimously approved.

Certify New Civil Service List – Patrol Officer

Commissioner ENGLE moved to certify the new Civil Service List for Patrol Officer; Seconded by Vice President JOHNSON and unanimously approved.

Hire Two (2) Probationary Patrol Officers – Conditional Offer of Employment

Commissioner ENGLE moved to approve the hire of Kyle Wyant as Probationary Patrol Officer with a conditional offer of employment; Seconded by Vice President JOHNSON and unanimously approved.

Commissioner ENGLE moved to approve the hire of Tyler Parrey as Probationary Patrol Officer with a conditional offer of employment; Seconded by Vice President JOHNSON and unanimously approved.

A round of applause was given to Probationary Patrol Officers Kyle Wyant and Tyler Parrey by the Board of Commissioners.

Civilian Support Citation Award and Employee of the Quarter Award

Public Safety Director MARTIN presented Kim Sourbeer, Victim Witness Coordinator for the Police Department a Civilian Support Citation and Employee of the Quarter for her outstanding work in expanding the Victim Witness Program and especially for going beyond the call of duty.

A round of applause was given to Victim Witness Coordinator Kim Sourbeer by the Board of Commissioners.

CONTINUED DISCUSSION REGARDING A POTENTIAL LOCAL ECONOMIC REVITALIZATION TAX ASSISTANCE PROGRAM (LERTA) IN SUSQUEHANNA TOWNSHIP

Commissioner SANDERSON reported he has attended two (2) School Board meetings and the members are in favor of the tax abatement program (LERTA).

Commissioner SANDERSON reported NO Board action has been taken by the members; however, he hopes to hear from them in the next 2-4 weeks on their decision.

DISCUSSION REGARDING LEAF AND WOODY WASTE RECYCLING

Manager KRATZER reported the Township required to be in compliance with various government regulatory agencies regarding the recycling of leaf and woody waste.

Manager KRATZER reported currently the Township has a contract with James Huffard owner of Organic Endeavors and the Township currently pays an access fee of \$3,000.00 a month to use the property for the disposal of leaves and woody waste.

Manager KRATZER reported Township residents can deposit woody waste at that site at NO cost and the Highway Department also takes leaves to the site for compost.

Manager KRATZER reported the Township is looking at Robinson Mulch and Excavating located in Middle Paxton Township as an operator to process and staff the facility but James Huffard will still own the land.

Manager KRATZER reported Lower Paxton Township has their own facility which is run by Township staff; however, Susquehanna Township is willing to make a contribution to staff the facility at a salary of \$15.00 to \$20.00 an hour ONLY when facility is open.

Manager KRATZER reported the Township will have an Agreement with James Huffard and Robinson Mulch and Excavating.

TRAFFIC STUDY

Crosswalk Installation at Schoolhouse Lane and Vernon Street

Public Safety Director MARTIN reported this Traffic Study request is for the placement of a crosswalk at Schoolhouse Lane and Vernon Street.

Public Safety Director MARTIN reported the Traffic Study recommends NO placement of a crosswalk and he concurs with the recommendation.

Authorize the Release of a RFP for Traffic Signal Maintenance Services

Manager KRATZER informed the Board the Township has about 27-traffic signals to maintain and for 27-years the Township has used the present contractor.

Manager KRATZER stated he is looking for a more localized company with faster response time to repair traffic signals because the current company is located in Reading.

Vice President JOHNSON moved to authorize Manager KRATZER issue Request for Proposals for Traffic Signal Maintenance Services for the Township; Seconded by Commissioner REBARCHAK and unanimously approved.

COMMISSIONER COMMENTS:

Commissioner REBARCHAK informed the Board about the Grand Jury report on the Harrisburg incinerator.

OTHER BUSINESS: None

ADJOURNMENT:

Commissioner ENGLE moved the Workshop Meeting be adjourned at 8:00 P.M.; Seconded by Commissioner SANDERSON and unanimously approved.

Signed: _____

David W. Kratzer, Jr.
Secretary-Manager