

MINUTES

SUSQUEHANNA TOWNSHIP REGULAR MEETING BOARD OF COMMISSIONERS MARCH 9, 2017

[Meeting Video Link](#)

PUBLIC HEARING

President LYNCH called to order the Public Hearing scheduled for Thursday, March 9, 2017 at 7:30 P.M. to discuss amending the Zoning Ordinance to add definitions for restaurant types, increase the height of buildings in the CH Zoning District, exclude retaining walls from Special Exception requirements, add requirements for roof top mounted equipment, and revise regulations related to parking requirements.

REGULAR MEETING

President LYNCH called to order the Regular Meeting of the Susquehanna Township Board of Commissioners on Thursday, March 9, 2017 at 7:40 P.M. at the Municipal Building, 1900 Linglestown Road, Harrisburg, PA. All Commissioners were present.

President LYNCH stated an Executive Session Meeting was held at 6:30 P.M. to discuss matters permitted by law including settlement of a claim and a personnel issue.

ROLL CALL: COMMISSIONERS

Jody Rebarchak
Michael Schubert
Mona Johnson
Frank Lynch
Tom Pyne
Sean Sanderson
Fred Engle
Justin Fleming
Steven Napper

TOWNSHIP PERSONNEL

David W. Kratzer, Jr., Manager
Bruce D. Foreman, Solicitor
Robert C. Grubic, P.E.
Robert Martin
George Drees
Betsy Logan
Michael Rohrer
Joseph Vajda
Jonniene Urban

OTHERS IN ATTENDANCE: Joanne Peiffer, Troy Peiffer, Paula Leicht, Jim Snyder, R.E. Cray, Sandra Nevius, Jamie Karpency, Elliot Markovitz, Glenn McCoy, John Dietrich, Steve Jordan, Robert Lawrence, Garrett A. Oliver, Jarmar Kennedy, Jurdyn Jackson, Sean Nolte, Adrian Vest, Teresa Simpson, Chelsey Heller, Jackie Seigle, Aaron Seigle, Frederick Daniels, Kelvin Seigle, Robert Seigle, Adam Heineman, Tom Heineman and Richard Bronstein.

PLEDGE OF ALLEGIANCE:

Pledge of Allegiance was led by Commissioner REBARCHAK followed by a moment of silence.

AWARDS PRESENTATION:

Vice President JOHNSON and Fire Marshal DREES presented a plaque to Fire Chief Kelvin Seigle and Assistant Fire Chief Robert Seigle in appreciation for their 28-years of dedicated service to the Edgemont Fire Company.

Fire Marshal DREES also commented both brothers for their many years of service to the Baltimore County Fire Department.

Fire Marshal DREES reported these brothers took the Edgemont Fire Company through some hard times and eventually a new fire house was built for the residents of Edgemont.

Fire Marshall DREES remarked Kelvin and Robert have the most certified professional qualifications of any volunteer the Township has in the fire service today.

A round of applause and a standing ovation was given to brothers Kelvin and Robert Seigle by the Board of Commissioners and the audience.

PETITIONS, COMPLAINTS, SUGGESTIONS FROM CITIZENS:

Joanne Peiffer of 26 Laurel Street complained to the Board about a parking problem in front of her house.

Ms. Peiffer explained she is disabled and it has become difficult for her to get in and out of her vehicle for access to her home.

Ms. Peiffer remarked she has received 3-parking tickets even though she has parked in the exact area she was told to park in by the Police Department and the Board member who came out to her home.

Ms. Peiffer commented she wants more attention to this situation because it has caused her added stress and difficulties on a daily basis.

President LYNCH asked Public Safety Director MARTIN to help Ms. Peiffer with her parking problem.

APPROVAL OF MINUTES:

Regular Meeting – February 9, 2017

Vice President JOHNSON moved the minutes of the Regular Meeting held on February 9, 2017 be approved as published; Seconded by Commissioner ENGLE and unanimously approved.

Workshop Meeting – February 23, 2017

Vice President JOHNSON moved the minutes of the Workshop Meeting held on February 23, 2017 be approved as published; Seconded by Commissioner ENGLE and unanimously approved.

REPORTS OF COMMITTEES:

Building & Grounds

Commissioner SCHUBERT reported the Public Safety Building Expansion Project is moving along quite nicely.

Commissioner SCHUBERT reported everyone is pleased so far with the progress and the project is pretty much on schedule.

Budget, Finance, Insurance & Pension

Commissioner SANDERSON reported he anticipates the Budget and Finance Committee will set up a meeting this month and notices will be sent once the meeting is organized.

Commissioner SANDERSON reported before the Board is a proposal to provide better GIS mapping for the Township by scanning the streets using a type of ground penetrating radar and also scanning the Township by plane.

Douglas Davis, President of T3 Global Strategies and Howard Hodder of HRG gave a brief presentation on the services the company provides relating to impervious coverage data collection and he commented the best time of the year to do aerial photography is from late Fall to early Spring.

T3 Global Strategies Aerial Photography Services Agreement

Commissioner SANDERSON moved to approve the T3 Global Strategies Aerial Photography Services Agreement in the amount of \$157,675.00; Seconded by Commissioner ENGLE and unanimously approved.

Manager KRATZER reported the cost for the services would be recoverable in the event the Board decides to implement a Storm Water Management Fee.

Highway

Commissioner NAPPER reported in the month of February the Highway Department performed preventive maintenance checks and services to their equipment.

Commissioner NAPPER reported the Highway Department installed new signs, repaired damaged signs and hauled away several tree limbs.

Commissioner NAPPER reported the Highway Department also patched potholes and cleaned inlets for proper drainage throughout the Township.

Commissioner NAPPER reported this week the Highway crew is out doing pothole repair with cold mix because hot mix is not available this time of year.

Commissioner NAPPER reported in the Spring when hot mix is available the Township will make permanent restoration.

Commissioner NAPPER reported if residents want to report a pot hole call the Township at 717-545-4751 or visit the Township web-site.

Commissioner NAPPER reported the Highway Department is starting a little early this year with street sweeping.

Commissioner NAPPER reported weather permitting street sweeping will start uptown beginning March 13, 2017 through March 23, 2017.

Commissioner NAPPER reported the complete Street Sweeping Schedule for Spring will be placed on the Township web-site.

Health & Sanitation

Commissioner REBARCHAK reminded residents the next Township yard waste pickup by Penn Waste is scheduled for Saturday, March 18, 2017 so please place yard waste at the curb in yellow buckets or other approved containers or paper bags prior to 6:00 A.M.

Commissioner REBARCHAK reminded residents the Township Highway Department does NOT conduct leaf pickup in the Spring.

Commissioner REBARCHAK reminded residents if they are picking up leaves lingering in their yards from last Fall please gather the leaves in containers and place them at the curb for yard waste pickup and do NOT rake leaves into the street.

Administration & Personnel – No Report

Police – No Report

Fire, EMS, EMA – No Report
Recreation

Vice President JOHNSON remarked a Community Blood Drive will be held on Friday, March 24, 2017 from 3:00 P.M. to 7:00 P.M. on the lower level of the Township Municipal Building.

Vice President JOHNSON commented donors will receive 2 free admission vouchers to a Harrisburg Comedy Zone Show.

Vice President JOHNSON reported Summer employment opportunities are available through the Recreation Department.

Vice President JOHNSON stated applications can be downloaded from the Township web-site or they can be picked up in the High School Guidance Office and the deadline for applications is Friday, March 17, 2017.

Vice President JOHNSON reported thanks to a Grant in the amount of \$175,000.00 from the Pennsylvania Department of Conservation and Natural Resources (DCNR) the Township will contract for construction of two playgrounds at Veterans Memorial Park.

Vice President JOHNSON reported these playgrounds will be designated for children 2 to 5 years of age and for children 5 to 12 years of age of all abilities.

Vice President JOHNSON reported funding for the Grant comes from the Keystone Recreation Park and Conservation Fund (Key 93), the Environmental Stewardship Fund (Growing Greener 1) and Federal funding sources and matching funds will come from the Recreation Developers Fund.

Vice President JOHNSON commented the Recreation Department will again offer discount amusement park tickets beginning in May and for additional information please visit the Township web-site.

Planning & Zoning – No Report

BIDS AND AGREEMENTS: None

ACTION ON ORDINANCES, RESOLUTIONS, AGREEMENTS, SUBDIVISIONS AND LAND DEVELOPMENT PLANS:

Ordinance 17-06

Amending the Zoning Ordinance to Add Definitions for Restaurant Types, Increase the Height of Buildings in the CH Zoning District, Exclude Retaining Walls from Special Exception Requirements, Add Requirements for Roof Top Mounted Equipment, and Revise Regulations Related to Parking Requirements

Commissioner SCHUBERT moved to TABLE Ordinance 17-06 until more information is received for review; Seconded by Commissioner ENGLE and unanimously approved.

Resolution 17-R-04

Condemning the Rash of Threats Made Towards Jewish Community Centers and Faith-Oriented Facilities in Both Central Pennsylvania and Nationwide

Commissioner SCHUBERT moved to adopt Resolution 17-R-04 condemning the rash of threats made towards Jewish Community Centers and faith-oriented facilities in both Central Pennsylvania and nationwide; Seconded by Commissioner PYNE and unanimously approved.

Fellow Commissioners thanked Commissioner SCHUBERT and Manager KRATZER for their initiative in putting forth this Resolution.

UNFINISHED BUSINESS:

Manager KRATZER informed the Board the Unfinished Business Report is in their packets.

REPORTS: Manager

Manager KRATZER reported field work will begin next week on the 2016 Audit in preparation of the Financial Statements for review by the Budget & Finance Committee.

Manager KRATZER reported he will be coordinating with Commissioner NAPPER to schedule an Administration & Personnel Committee meeting and members of that committee should expect to receive an E-mail shortly.

Police Department Reports # 2 through # 7 and # 9 and # 10 are posted and Health Department approved as published.

Building Inspector

Plumbing Inspector

Highway Department

Engineer

Solicitor – No Report

Fire Marshal

Emergency Management

School Board – No Report

Authority – No Report

Indian Wheels – No Report

Shade Tree

Commissioner REBARCHAK reminded residents the applications for free shade trees are now available on the Township web-site.

Commissioner REBARCHAK reported the deadline for applications is August 1, 2017 and the trees will be planted in the month of October.

Commissioner REBARCHAK reported these free trees are available on a first-come-first-served basis so it is recommended that residents submit their applications early.

Commissioner REBARCHAK reminded residents if they are not able to print an application from the Township web-site they can pick up an application at the Township Building at 1900 Linglestown Road.

Communications

Commissioner PYNE reported the Communications Committee is looking at the possibility of reducing the number of printed and mailed Newsletters to perhaps one a year and replacing the printed Newsletter instead with an electronic Newsletter.

Commissioner PYNE reported this would represent a savings and allow the Township to be more current with updates and then stated he will keep the Board informed.

Community Outreach – No Report

Human Relations Commission – No Report

Community and Economic Development – No Report

NEW BUSINESS: None

COMMISSIONER COMMENTS:

Vice President JOHNSON wished her mother, former Commissioner Diane Bowman and President LYNCH a Happy Birthday.

Commissioner PYNE reported 5-residents of the Ecumenical Community Center from Ward 5 celebrated Birthdays in excess of 100 years which included 2-residents reaching 106 years, 1-resident reaching 104 years and 2-residents reaching 100 years.

PAYMENT OF BILLS:

Commissioner SANDERSON moved to accept the report of bills paid for March:

General Fund Check #327903 through #328054 in the amount of \$215,094.41
Highway Fund Check #102059 through #102066 in the amount of \$481,437.50
Developers Recreation Fund Check #1123 through #1124 in the amount of \$14,159.53
2016 General Obligation Fund Check #1006 through #1008 in the amount of \$145,179.58
Fire Protection Fund Check #707404 through #707444 in the amount of \$25,364.50
(Unallocated, Overhead Expenses – \$15,224.31) (Edgemont Fire – \$3,907.61) (Progress Fire \$3,967.05) (Rescue Fire – \$2,265.53)

Grand Total – \$881,235.52

Seconded by Commissioner ENGLE and unanimously approved.

ADJOURNMENT:

Commissioner ENGLE moved the meeting be adjourned at 8:35 P.M.; Seconded by Vice President JOHNSON and unanimously approved.

Signed: _____

David W. Kratzer, Jr.
Secretary-Manager